



Volunteer Charter

Introduction

CCSC is a volunteer-run club (with the exception of a few paid staff).

Without volunteers the club would collapse. All members, whether sailing or social, are expected to volunteer a portion of their time every year. It is recognised that there will be times when personal circumstances prevent members from completing the required number of duties.

If the club has sufficient volunteers, then the load will be reduced on individuals and the club should thrive.

Furthermore, subscription fees would significantly increase if the work done by volunteers was done instead by paid suppliers. For example, it has been estimated that the work over a weekend saves the club around £30,000 per annum. Without this, fees would double!

The purpose of this charter is to set out what the club expects from its members and how the club will support and recognise them in return.

Charter

CCSC expects all members, whether sailing or social, to volunteer a portion of their time every year to support the operations of the club. The amount of time spent will vary depending on personal circumstances.

In return CCSC will:

- Provide a friendly and inclusive environment in which to fulfil their obligation
- Provide clarity to our volunteers about the expectations and boundaries of their role
- Highlight the minimum number of duties which are required in any calendar year
- Provide appropriate training and education to meet identified needs for the activities undertaken, including applicable regulation
- Encourage and act upon feedback from volunteers
- Ensure that an individual's workload is not overly burdensome, particularly given their personal circumstances
- Regularly recognise and acknowledge the value and celebrate the success of our volunteers
- Pursue ways to recognise and reward individuals who make an outstanding contribution
- Ensure that volunteers are covered by appropriate insurance for the activities they undertake
- Support volunteers who wish to use the opportunity for career or personal development eg Duke of Edinburgh Awards.

Volunteering opportunities at CCSC

In addition to the named roles within the management structure see handbook for details for these roles.

Examples of activities undertaken by volunteers are:

- Club race management and rescue
- Sailing event organisation e.g. special Saturdays' regattas' open events
- Training delivery and administration
- Ensuring club sailing fleet boats are operational at all times
- Ensuring club rescue are operational at all times
- Organising social events for club members
- Galley management and support at events
- Grounds and equipment maintenance
- Clubhouse operations and maintenance
- Publicity and communications
- Regulatory advice and compliance