



CCSC General Committee Meeting 10<sup>th</sup> December 2019 CCSC GC  
7:00 pm in club room / Training room

## MINUTES

### Attendees

Andy Adler, Vice Commodore  
Colin Munz, Hon Secretary  
David Brock, Commodore  
Debbie Bowers, Members Rep  
Diane Fowler, Members Rep  
Dick Moore, Moorings Officer

Elizabeth Bowers, Hon Treasurer  
Grace Martin, Rear Commodore Shore  
Ian Green, Rear Commodore Sailing  
Monica Wolff, Hon Sailing Secretary  
Nigel Page, Members Rep

### 1 Apologies

Ann Varlow, Social Committee, Phil Tysoe & Mike Wade, Members Reps.

### 2 Minutes of last GC meeting and actions arising

#### 2.1 *Ferry Hours*

- It was agreed to extend Ferry hours from 5.30pm to 6.30pm at weekends through the summer season and record the number of users. Beaver would be available for club members to use as a ferry boat outside these hours.

#### 2.2 *Boat Usage Policy*

- The Boat Usage Policy was approved and would be circulated to members. The BUP states that drivers must use kill cords where fitted. A note will be added advising that sanctions could be applied to any drivers failing to adopt this policy.

#### 2.3 *Club Barrows*

- RM tabled details of a gas cylinder trolley at £120, which was approved. RM would also source a boat trolley for review at the next GC.

### 3 Incidents, Health Safety and Security

- The H&S book would be reviewed at each GC meeting and any improvement actions identified. There were no new incidents notified this month but members must be encouraged to declare H&S incidents to help the Club improve and continue to provide a safe working environment for all.

### 4 Sailing Secretary and Sailing Committee report

- MW reported that the Club has agreed a request by a member to use the club room for a wedding reception in 30<sup>th</sup> May 2020 since the club room was available. It was clarified that this would not interfere with Saturday racing.
- A new assistant Class Captain, Des Quick has been nominated.
- A New Youth Performance Training Programme, which is supported by the RYA is under consideration by the club. It is intended for young people leaving Cadets and looking to improve their sailing through a structured programme and possibly become instructors themselves. The training budget is £800 per annum to produce the necessary coaches and instructors and in due course the club could become an accredited training centre. Details of the proposed CCSC 2020 Youth Training Programme are included in the attached document

### 5 Rear Commodore - Sailing report

- IG is learning the job including managing the racing results.

### 6 Rear Commodore - Shore report

- GM had been advised by BG that two Toppers had been abandoned in the boat park. IG would check the process for disposal and likely that after due notice the Club could appropriate.
- BG had also advised that a member had claimed his boat was damaged in his absence when being moved around the boat park and repair would cost £150. It was agreed that opportunity was available for members to be present when boats were being moved and in their absence, although the club had a duty of care, members were indemnified and an insurance claim against the club for any damage would need to be made by the claimant.
- The fridge in the bar had been replaced and GM was still hoping for a volunteer to remove the old fridge to a disposal site at Wimborne, all expenses paid. Further efforts would be made.

## **7 Hon Treasurer report**

- EB advised that invoices had gone out for lift out and winter storage.
- Clarification was needed regarding payment of VPRS. Some members thought the club paid this directly and members then reimbursed the club. An email will be sent to members to clarify.
- A maintenance budget has been agreed with the Club Boat Committee of £3000 for Grafter and Celtic Lady and £3500 for the other boats. Refurbishment costs would be extra.
- A rolling programme of engine replacement, one every four years was in place.
- This year several major improvements were made to the clubhouse costing around £25k. The capital budget for next year would again be closely monitored to avoid any overspend.

## **8 Hon Secretary report**

- Club Christmas cards are being organised to be sent to our external Club interests.

## **9 Forward Planning committee report**

### **9.1 *Lift Options***

- Lift options are being considered to reduce the dependence on the use of the 100ton crane which requires a specific tide and weather window to operate. As yet no satisfactory alternative has been identified and therefore for 2020 the usual 100ton crane option is again being adopted. A lift coordinator and team are in place and lift planning and training is underway.

### **9.2 *Pontoons***

- The cost to have the existing steel pontoon tanks blasted and epoxied is £10,450 + VAT. An alternative has been proposed to replace the steel tanks with heavy duty plastic cylindrical floats made from industrial mains gas pipe. The cost is estimated at £7,000 including VAT. A similar arrangement at Milford Haven appears to work well and the FPC supports this option. Approval to proceed with a prototype was given.
- It is also proposed to replace the existing heavy bridge section with a second hand aluminium 9.3m walkway costing about £1,500 and is still under review.
- The existing pontoon tanks would be retained as a fallback position.

### **9.3 *Access Road***

- The access road needs improving and estimates for both small and large scale roadworks are in hand. Ground conditions are varied and unstable in the area and therefore any remedial work will be at some risk. A lower cost short term solution is likely to be the most prudent approach.

### **9.4 *Intercom***

- It will cost about £1000 to install an intercom and upgrade the distribution box at the gate. The FPC recommended the provision of an intercom but the breakdown of costs was not clear. The GC therefore advised that a detailed cost breakdown be provided for upgrading the gate electronics and providing an intercom to inform any decision.

## **10 Moorings Report**

- RM advised that no moorings failed during the past year due to the work of the mooring team. Efforts are now being made to standardise mooring arrangements and chain sizes. Locating and recording of moorings is ongoing including matching weight of sinker to size of boat. Some 9 moorings will be placed inshore next year and efforts continue to look for lost moorings.

- RM presented a chain order to an accredited supplier for 20 chains for £2800 which the GC approved. This cost is recovered from boat owners plus a 5% handling charge.

#### **11 Members representative's comments.**

- NP asked if there was any formal channel for members to contact reps. Nothing formal exists so Reps must let members know their role in order that any comments can be taken forward.

#### **12 Social Committee Report**

Apologies from Ann Varlow.

#### **13 Order of Business**

##### **13.1 CCSC Governance Structure**

- Committee members were requested to review structure and roles and responsibilities and advise of any updates.

##### **13.2 Review of Club Officials**

- Committee members were requested to advise of any changes to list of Officials and DB would update.
- Current vacant positions:
  - Sailing Committee Cruising – Neil Stroud
  - House Coordinator (required to support GM)
  - Solicitor (Cordelia English?)
  - Z Class Captain
  - Safeguarding officer (Mark Mitchel?)

##### **13.3 January Newsletter**

- Deadline 31st December:
  - Outstanding Biopics required soonest
  - 10-year plan to be issued
  - Summaries awaited of sailing group plans for the year
- Tony Dobbs to be notified of new website content to replace newsletters.

##### **13.4 Boat and Mooring Costs revisited**

- After some discussion it was agreed that whole percentage changes would be easier to explain to members than a range of different percentages. P1 and P2 costs should therefore increase by 3% and P3 by 5%. Keel boat moorings would be charged to the nearest metre because Marusa can only calculate whole metres but winter storage which is calculated manually would be charged to the nearest 0.1metre. DB would issue an updated cost schedule for Marusa and handbook.

#### **14 AOB**

- The GC approved the purchase of the final 8 fence panels to complete the perimeter fencing.

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#### **15 Date of Next Meeting**

Tuesday 14th January

##### Circulation

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