



CCSC General Committee Meeting 14th January 2020 CCSC GC
7:00 pm in club room / Training room

MINUTES

Attendees

Andy Adler, Vice Commodore
Colin Munz, Hon Secretary
David Brock, Commodore
Debbie Bowers, Members Rep
Dick Moore, Moorings Officer

Grace Martin, Rear Commodore Shore
Ian Green, Rear Commodore Sailing
Nigel Page, Members Rep
Mike Wade, Members Rep

1 Apologies

Elizabeth Bowers, Hon Treasurer, Monica Wolff, Hon Sailing Secretary, Ann Varlow, Social Committee, Phil Tysoe and Diane Fowler, Members Reps.

2 Minutes of last GC meeting and actions arising

2.1 Gate Intercom

- The cost to fix the intercom and place a keypad on the post integrated with the gate access system is £1,600. John Harrington is looking for an alternative quote from SW Alarms.

Action Ongoing

3 Incidents, Health Safety and Security

- No new incidents.

4 Sailing Secretary and Sailing Committee report

- Nothing to report.

5 Rear Commodore - Sailing report

- Portland Harbour fees have been agreed and increased a little. Members now need to renew via Marusa where the new rates will be applied.

6 Rear Commodore - Shore report

- There was a good turnout for first Working Party of the year.
- Bar volunteers are often unsure how best to help in the bar. It was agreed therefore that bar training sessions of say ½ hr run by barman Graham would be introduced. Training sessions would be advertised and bar volunteers, identified by Gareth from Dutyman, required to attend.
- Hand wash taps are dripping on to sink surrounds making cleaning more difficult. Could new taps be provided?
- The outdoor tap is perfect height for dogs to drink from. A tap cover would protect against this unhygienic situation and will be investigated.

7 Hon Treasurer report

- Budget setting for 2020 is in hand and will be presented shortly.

8 Hon Secretary report

- The Wake for John Budd's funeral is to be held at the club following his funeral at 11pm on Friday 24th January.

9 Forward Planning committee report

9.1 Pontoons

- The estimated £7,000 pontoon cost was approved by email, after further satisfactory discussions with Ian G on the project. Materials have now been purchased and construction is underway. The recently approved 9.3m aluminium walkway has also now been delivered.
- The new pontoon arrangement will require additional mooring points and it is intended that the bridge and first length of pontoon be left in place through the winter. This would benefit winter sailing with much improved access to the water. It was suggested that the old access ladder to the pier, due to be removed, be replaced for safety reasons.

9.2 Approach Road

- Details in **attachment**. The FPC recommend the GC approves a spend of £3422+VAT for a contract by HC Lewis for approach road remedial works. The work would involve infilling the road depression with bituminous surfacing after the 100ton crane lift in in April. A further sum in the order of £1000 would be required to add essential double yellow lines and estimates were being sought. The work would be timed to minimise impact on the sailing programme and was approved.
- Reapplying the yellow lining to the beach road could be discussed with the Highway Authority when Barry S meets to discuss gating and signing options.

9.3 FPC Re-focus

- David B explained that for some time now it had been apparent that the Forward Planning Committee had been focused more on short-term operational needs and less on strategic long-term planning. This was discussed at the last FPC meeting where it was decided that the FPC should continue in its current form, chaired by the Vice Commodore, but be re-named as the Operations Committee. David B hoped that all current members of the FPC would be happy to continue in their existing roles. All current FPC members would shortly be getting an email from Google Groups inviting them to a new group called Operations Committee. The next meeting under this new title would be the first week of February. As Andy Adler has taken over as Vice Commodore, he will be chairing that meeting and sending out the agenda via the new Operations Committee Google Group. Although this meeting is planned for the first Tuesday of each month, the February meeting will be held on Monday 3rd of February due to scheduling clashes.
- David B went on to explain that to ensure we maintain a strategic eye on forward planning, a new group would be setup called the Forward Planning Committee chaired by the Commodore and consisting of the Vice Commodore, both Rear Commodores, Secretary, Treasurer and Sailing Secretary. This group would meet 2-3 times a year to consider longer range planning.
- After some discussion, it was suggested that the FPC could be renamed the 'operations or Infrastructure group' to better describe its function, and still retain the same membership, with the addition perhaps of some member's reps.
- Regarding the proposed new strategic group, membership should include some more senior members of the club, possibly trustees, and some members reps to determine the future direction of the club is consistent with the club's ethos.
- David B agreed to give further thought to the naming and structure of these two committees and report back.

9.4 Winter working parties

- These started on Sunday 12th January at 09:30 and were very well attended, although more clarification on tools required and other tasks in the club house would be helpful. Barry G's planning and excellent organisation of the work parties was recognised.

10 Moorings Report

- Dick M advised that the crane repair was now underway, and this would allow a series of stalled operations to take place, particularly clearing the area around the crane. Bad weather had delayed further moorings work which was now some way behind schedule.
- The mooring store has now been cleared enabling its more efficient use.

- The purchase of the oxyacetylene trolley was already approved but the boat trolley, costed at £372 including delivery seemed expensive and was put on hold pending review of requirements, since two trolleys would now be available.

11 Members representative's comments.

- Mike W noted that the Newsletter produced by Tony Dobbs was well received by members. Colin M agreed to send email to Tony D, on behalf of GC, appreciating his hard work. Newsletter content is sanctioned by the Vice-Commodore and Echo content by the Commodore.
- It was agreed a hard copy of the Newsletter left in the club house would be beneficial and informative to members.
- Ferry service hours were now extended to 6.30 during the summer months and Beaver would be available to members wishing to access boats outside normal ferry boat hours.

12 Social Committee Report

- Nothing to report.

13 Order of Business

13.1 2020 Handbook

- Ian G advised that Steve G required event details for handbook by end January to allow final editing to printer for end February and issue in March.
- Some rule changes were discussed as follows:
A change to B7.8 was agreed to improve the wording and reduce the time of 2 months to 1 month required before disposing of an item. The revised rule is:
'B.7.8. Details of a boat, tender or other significant item whose owner cannot be identified will be circulated by email and may also be displayed on the Club's noticeboard. Small items will be put in the lost property box; other items may be relocated. If not claimed within a period of 1 month the Club may dispose of them.'
A change to Rule 18.4 was also agreed to strengthen the protection for programmed sailing events during the main sailing season, especially in the period before the sailing programme can be confirmed. The revised rule is:
'B.18.4 Before confirming the date of the booking the Committee shall give priority to known Club activities. Requests for member's social event bookings for dates between 31st March and 1st October will not normally be considered.'
- Ian G would advise Steve G of the above changes.
- The duty roster in the Handbook will include known duties throughout the sailing season.

14 AOB

- Grace M advised that the Defibrillator/Safety-First Box would be moved to a more accessible location in the Chart room near the Fire box.
- The Treasurer was preparing detailed budgets for the year to be reported shortly. In broad terms a sum of up to £45k could be spent on new improvements per year.

15 Date of Next Meeting

Monday 10th February 2020

Distribution

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Ann Varlow, Social Committee
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Attachment