



CCSC General Committee Meeting 10<sup>th</sup> February 2020  
7:00 pm in club room

**MINUTES**

**Attendees**

Andy Adler, Vice Commodore  
Ann Varlow, Social Committee  
Colin Munz, Hon Secretary  
David Brock, Commodore  
Debbie Bowers, Members Rep  
Diane Fowler, Members Rep

Dick Moore, Moorings Officer  
Elizabeth Bowers, Hon Treasurer  
Grace Martin, Rear Commodore Shore  
Nigel Page, Members Rep  
Phil Tysoe, Members Rep

**1 Apologies**

Ian Green, Rear Commodore Sailing, Mike Wade, Members Rep, Monica Wolff, Hon Sailing Secretary.

**2 Minutes of last GC meeting and actions arising**

**2.1 Gate Intercom**

- The cost to fix the intercom and place a keypad on the post integrated with the gate access system is £1,600. John Harrington is looking for an alternative quote from SW Alarms. A welcoming entry to the club is seen as very important, however achieved. *Action* Ongoing

**3 Incidents, Health Safety and Security**

- No new incidents.

**4 Sailing Secretary and Sailing Committee report**

- Nothing to report.

**5 Rear Commodore - Sailing report**

- A Sailing report has been issued- **see attached report.**

**6 Rear Commodore - Shore report**

- Costs for waste food recycling bins have been obtained and their use discussed. It was agreed to proceed with small bin (£2.50pw) for winter and large bin (£4.50pw) for summer and to advise members by note and email how to make use of them.
- The cooker was being professionally cleaned at a cost of £50 pm which seemed excessive for the work carried out. This would be stopped saving £600 pa and cleaning instructed when required.
- Members would be politely reminded by Newsletter to take home their waste paint tins and oil cans, which are often left as litter at the club.

**7 Hon Treasurer report**

- The draft Profit and Loss Account for period 1<sup>st</sup> Sept 2019 to 9<sup>th</sup> February 2020 was presented although membership numbers were not fully processed yet- **See attached report.**
- It was noted that many invoices from building supplier MKM were not coded to budget items making reconciliation difficult. EB would discuss with BG to ensure that invoices for future items would be coded to the Maintenance Matrix at point of purchase.
- The P&L account would now be updated and presented on a monthly basis.

**8 Hon Secretary report**

- Members were reminded that a Boat Jumble in aid of RNLI run by WPCA would be held at the club on 24<sup>th</sup> March at 19.30 and was a good opportunity to bring and buy items of chandlery.

**9 Forward Planning Committee report**

- The current Forward Planning Committee has now been renamed the Operations Group to more closely reflect its function. Work underway includes construction of the new pontoons, club and carpark fencing, concreting and maintenance projects.
- An inaugural meeting of the new Forward Planning Committee will be initiated and chaired by DB with a smaller committee and a more strategic brief to be determined.

## 10 Moorings Report

- Poor weather continues to hamper moorings work although racing marks are now ashore and being stripped down with several requiring major repair. A 4-year replacement programme could be instigated or, alternatively, fewer marks could be laid, given that some marks are rarely if ever used. Marks could also be brought in every year to improve serviceability.
- IG is to visit our chain supplier because quality standards appear to have dropped.
- Mooring checks are behind schedule although 5-year inspections could be carried out throughout the sailing season.
- There is a shortage of heavy sinkers and a diver is to be brought in to help the search for lost sinkers. Extra moorings will be required for the new pontoons.
- Dynema rope is exceptionally strong and in certain circumstances could replace expensive chain.

## 11 Members Representative's comments.

- Could a better selection of wines and some smaller bottles be available at the bar? GM to check
- There appears to be a shortfall in the honesty box for chocolates and soft drinks. However, it is not clear that cash for these items is being accurately allocated, so may not be a problem.
- Allocating of duty rosters during Sunday work parties is not convenient for some members

## 12 Social Committee Report

- A busy year ahead is scheduled – see **attached programme**.

## 13 Order of Business

### 13.1 Sunday Racing

- As Nick Spicer will be working at WPNSA on Sundays a Sunday Race Boat Co-ordinator will be required. DB would discuss further with IG the appropriate qualifications and experience necessary and if a suitable club volunteer is not found the post could be advertised as a paid position.

### 13.2 Hire of Clubhouse

- James and Tia Adler would like to hire clubhouse for two dates in summer to support Camps International which promotes youth activities. The club is very supportive of CI and it was agreed that if suitable dates were available outside our racing calendar normal hire fees could be waived.

### 13.3 Membership Rules

- It was agreed to offer the outgoing treasurer Anne Midona discretionary membership for 12 mths.
- The Membership Secretary requires clarification of 'family' membership. Any change of 'spouse' in the family membership rule would need to be put to the members at the AGM. In the interim, individual cases involving 'partners' would need to be treated on a case by case basis.

### 13.4 Discretionary Spend Limit

- The discretionary spend limit of £50 for members on club maintenance would remain although SG's limit could be raised to £100 given his seniority and special duties within the club.

## 14 AOB

- It was noted that chandlery Bussells checked against its CCSC list of approved buyers before agreeing a purchase on account, demonstrating that the system worked.
- The GC meeting inspected the rippled galley floor resulting from a pipe leak under the floor. GM and JH would investigate any action required including the insurance position.
- Lighting is being improved, water boiler being fixed and essential toilet plumbing ongoing.
- The approved engine replacement for Tern Too is underway at £5.5-6k less £2.5-3k engine credit.

## 15 Date of Next Meeting

Tuesday 10th March 2020, 19.00 hrs

### Distribution

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Ann Varlow, Social Committee  
Colin Munz, Hon Secretary  
David Brock, Commodore  
Debbie Bowers, Members Rep  
Diane Fowler, Members Rep  
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Mike Wade, Members Rep  
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Phil Tysoe, Members Rep  
Trustee

## Attachments