



Minutes

CCSC General Committee Meeting 7th August 2018 CCSC GC

7:00 pm in club room / Training room

1, **Apologies**- David Brock, Alison Stephens, John Kirby

Present, Neil Stroud, Ann Midona, Grace Martin, Ian Green, Richard Moore, John Harrington, Guy Dickinson, Dave Hyde

2, **Minutes of last meeting and actions arising**

- Commodores Reception Cancelled – rescheduled to be later this year, details to follow.
- Draft expense policy List of Signatories marina fuel – Action DB – Carried over
- Fishing Gear Update Action RM – NS now said it's all gone, so now no issue.
- Club Washroom Plugs and taps update – After a discussion which included a variety of GC members views, the GC voted to order taps and plugs, All Agreed.

- FPC Matrix for info – Action DB – carried over
- Hand Drier Ladies – Action JH – waiting for Electricians to be available.
- Randalls £3800 was this Confirmed - yes this was. – John Harrington has met with Barry and Randalls – After a discussion which included a variety of GC members views, the GC voted to order 20 panels. All agreed. Panels are cheaper in batches of 10.
- Anne sent orders to Ian Green to check from past year on boats at the club. Ian Checked and fed back the money spent was good value for money. £1100 across the year, which included £400 of new radios. After a discussion which included a variety of GC members views, the GC agreed it was good value for money
- **Actions**
 - NS to organised a new date for reception.
 - DB – draft expense policy carried over.
 - JH to order taps and plugs.
 - DB – matrix info to be carried over.
 - JH to wait for electricians to be available for hand dryer.
 - JH to order 20 panels of fencing.

3 a) **Incidents, Health safety and security**

- Proposal to bring in external consultants with expertise in H&S and HR.
Neil explained the need for an external assessor. Proposal accepted. All Agreed.

Actions

NS to organise some more info on external consultants.

4, Sailing Secretary and sailing committee report

➤ Updates and proposals from SC

Weather had been good and racing has been good.

Reminders to OD to ring round the crew or send reminders.

K6 that has been donated has been sold and money has been allocated to the club.

420 is to be disposed of.

Imogen is to be used at WPNSA at times over the next few weeks (after MPS nationals).

Our relationship with the Sailing Academy is reciprocated by us storing the boats over there during the winter.

Sailing committee met to discuss a possible paid Galley staff during events only. The staff would have to have a certificate in food and hygiene. Profits from the Galley when it has been staffed have been up. Event costs would go up a little to cover the costs.

Car parking was discussed and points made were that parking at events is difficult and could be made more streamlined using the outside car park first to enable more space in the car park. Parking attendant to guide the cars in. NS not in favour of shutting the car park to members only. A variety of GC members made comments for and against shutting the car Park to club members. Other investigations and discussions on this needed in the future.

DH to look for a contact at All Saints school for Neil to ask for a meeting regarding the possibility of parking at All Saints School.

Neil Stroud – Proposal from Budmouth CCF – discussed the loan of their boats, 4 pico's and 2 feva's and rib, in exchange for storing them here. This discussion is to be continued at a later date.

Actions

IG to remind OD's to ring round crew or send reminders.

NS and IG to look at the galley paid staff again and have more info on this.

NS and IG to look into managing the big events through having a car parking attendant. Notice for sailors that no camper vans on site – is a possible notice for sailing instructions.

DH to get contact at AS C of E S for NS.

5, Rear commodores' reports from both Shore and Sailing

➤ Updates and proposals

Parking outside the club – JH proposed to investigate the use of Portland stone to go in on the double yellow lines to stop people parking. Further info next time.

- Card Readers in the galley and bar – JH to investigate the card reader for cashless payments. Proposed by JH and GC voted. All Agreed.
- Water softener is in. Well done JH.
- Central heating – ZONING and pipe plans. Plan is £357, proposed by JH – GC voted all agreed. Then the Zoning plan can be voted on at a later date.
- Smoke detectors – readjusting the current ones so they don't keep going off via use of the showers. JH proposed a neutral cost to solve this GC voted and all agreed.

- Club Newsletter – not going out to Graham. NS suggested this has been looked at through removing him and reading him. NS has also updated the membership emails.
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- CCTV – JH has this all under control, aiming for October.
- AOB

➤ **Actions**

JH – to investigate card readers, get zoning plan done, solve smoke detector problem and continue pursuing cctv.

6, Treasurers report

- Updates and proposals
- Anne fed back that various events have broken even and the accounts are coming to the end of the year and there will be more information next time.
- **Actions**
- none

7, Secretaries comments:

None.

8, Forward Planning committee report

- A Flavour of what's on and updates to where we are with the Matrix. – This is held till next meeting. – If not discussed through JH and Shore comments.
- **Actions**
- Next meeting

9, Members representative's comments.

- Website update - Guy to look at pages on the website that we don't use.
- Tenders – will be checked by Ian and Jo Young, as there are a few extra this year.
- Grace proposed the change from selling plastic bottles of water to selling re-usable bottles.
- Graces' email to move to current one.
- **Actions**
- GD – to list the pages we don't use on the web site or things that are out of date.
- IG – check with Jo Young on tenders.
- GM – to investigate reusable bottles.

10, AOB

- Central secure area for paperwork to be stored for access to do with club. – Proposed by NS to centralise the CCSC document with permissions for certain group.
JH to look into this.
- A new message for the front of our website – NS proposed a new front page. NS to sort out.

- Charges and time frame for workshop use? - Keith will maintain access to the workshop and charges – to be discussed next meeting.
- General cleanliness of Galley – Cadets have left the kitchen area messy. NS to talk to Jenny about some one being responsible for the Kitchen area. – Also children in kitchen area etc to be discussed with Jenny.
- **Actions**
- JH to look at centralising documents.
- NS to sort front web page out.
- NS to talk to Jenny regarding the galley cleanliness after cadets.

Meeting ended 9:13pm

Date of next meeting 11/9/18 7pm in the training room.