



**CCSC General Committee Meeting
Tuesday 13th April 2021, 7:30 pm via Zoom**

MINUTES

Attendees

Adam Bowers, Members Rep
Andy Adler, Vice Commodore
Ann Varlow, Social Committee
Charlie Camm, Members Rep
Clive Fowler, Moorings Officer
Colin Munz, Hon Secretary
David Brock, Commodore

Diane Fowler, Safeguarding Officer
Fiona Grant, Hon Treasurer
Grace Martin, Rear Commodore Shore
Ian Green, Rear Commodore Sailing
Nigel Page, Members Rep
Phil Tysoe, Members Rep
Richard Bowers, Hon Sailing Secretary

1 Apologies

- None received.

2 Minutes of last GC meeting and actions arising

- Minutes agreed with Charlie Camm added to list of attendees and Item 12, social activities, corrected to read 'Social activities stop at end of March and recommence in October'.

3 Incidents, Health Safety and Security

- Two incidents reported. First, cut fingers from splayed steel hawser on Grafter. Lesson learnt - wear heavy work gloves when working on board. Second, small head injury from falling ladder whilst working with club crane to lift keel boat in. Injury caused bleeding but patient treated at the club and checked out as OK by Grace M the following day. Lessons learnt, always wear hard hat when working with crane.
- The second incident gave rise to more detailed discussion on safe working practices when working with the club crane. Andy A agreed to discuss with Graham A and Malcolm S and prepare a code of practice, for crane use, based on HSE advice. This would include mandatory wearing of hard hats and provision of exclusion zone to safeguard members.
- The crane controls also needed more clearly labelling and Adam B was happy to prepare a crane operations document, including crane lifting limitations, for members information and use.

4 Sailing Secretary and Sailing Committee Report

- Thanks to Ian G for sorting club boats in time for first Sunday and Monday races which went well, and season is now well under way, with lots of new faces. First keel boat race is Mon 19th April.

5 Rear Commodore - Sailing Report

- Keith W continues to work hard with volunteers to complete club boat maintenance. Imogen needs a new battery being arranged by Mike Conroy. Loafer tubes are now inflated but engine lift hydraulics are now in need of repair. Ferry boat Durgen Belle can go in the water next weekend but will need the help of volunteers to launch.

6 Rear Commodore - Shore Report

- Take away refreshments are being provided for Sunday sailing and the mobile canteen will operate for evening catering take away from the 19th April.
- Nigel and Grace have cleaned the galley, although not yet open, and changing rooms will be formally available from Monday based on the earlier Covid safeguarding arrangements.

7 Hon Treasurer Report

- Fiona G tabled the latest P&L comparison account to early April which continues to look reasonably healthy, commenting that incomes from boat park, membership and mooring fees are slightly up but with bigger expenses for dredging and car park repairs going through.
- Some boat park fees remain outstanding despite further requests and Ian G would now follow up.
- Fiona suggested an informal committee meeting shortly to consider future budget forecasting.
- Andy A proposed an overall site inspection soon to assess and update current and future club needs.

8 Hon Secretary Report_

- Trustee comments have been passed back to Jason Hodnett for the new Moorings Lease, including a recommendation to adopt the co-ordinate references set out in the Portland Harbour Authority Permit to define the moorings area. These references could also be included in club Bylaw B.8.1
- Colin M had also passed to JH club Title documents for updating and information on Sandsfoot Beach for advice on ownership and a budget for further research.
- Although trustees would change from time-to-time JH advised that interested parties to any legal documents should always be informed of any changes as they occur.

9 Operations Group Report

- Dredging and car park repairs have been successfully completed and west slipway repairs are underway. Deck repairs to the two large pontoons are making progress and should be complete for lift in with the keel boats.
- The solar water heating project is complete and has been signed off and £300 has been approved for cellar insulation.
- The Site Master Plan will be reviewed by Ops Group in more detail after lift-in
- Tony Dobbs, our Media Officer is happy to prepare another newsletter although a replacement is still being sought with appropriate skills and enthusiasm.
- Lift in preparations continue but there is concern over four keel boats which are in difficulty. Gallant Too owner is unwell and therefore unable to prepare and move boat, Blue Mist, a heavy steel boat has holes in the hull which need welding, and Shangani whose sale fell through and owner unsure what to do next. Ian G will discuss with all the owners, but it was proposed these boats could either be towed to another berth/yard or taken away on low loader. Varne will be relocated in the boat park as agreed at the earlier Committee Meeting.

10 Moorings Report

- Work continues apace on moorings and Clive and team were again thanked for their hard work. Some members are taking boats to the Marina and have offered their moorings temporarily.
- Wheels, chains and steel bars are ready for new sinkers although a supply problem remains with galvanised chain. Pontoon anchors and race marks are still to go in.
- Grafter crews are still needed for mooring work with only two weeks to go to lift-in. Ian G would send out call for this Saturday.

11 Members Representative's comments

- Adam B noted the successful launching of Sonatas on Saturday.
- Diane F was thanked for preparing a comprehensive draft 'Safeguarding Policy' note based on RYA advice and a suggested club code of conduct, which has been circulated to the committee. The RYA recommended changing 'safeguarding' to 'welfare'. Comments included softening the intro to the code and introducing explanation of DBS at its first mention. Responsibility for DBS checks also needed clarifying. Our umbrella body would be the RYA and the Business Unit Administration role would also need clarifying. Diane was asked to produce a further draft for committee review before publication. Ian G would produce some word versions of the Appendices for Diane to include with the final document.

12 Social Committee Report

- No further comments

13 Order of Business

13.1 Campervans in Outer Carpark.

- The 'old ambulance' campervan is still overnighing in the Sandsfoot Beach carpark despite requests by Ian G to move on. Colin M would organise some 'No Overnight Camping' signs for the carpark before a more formal letter was handed to the vehicle owner. The club rules prohibit camping on the club premises, and it was suggested to involve Councillor Clare Sutton, but not before we have clarification regarding the legal status of beach and carpark.

14 AOB

- Clive F noted that some members were again using a cone to block the light sensor to keep the main electric gate open. This damages the gate mechanism and it was proposed that the cone be removed and a note put on the gate regarding the correct procedure for holding the gate open.
- Colin M noted that a complaint had been received from the public regarding the narrow width of the footpath behind the club upper carpark. This would need to be an agenda item when winter work parties commence next year.
- Grace M had again met with Litter Free Coast and Sea and they were keen to promote their activities at the club sailing open day now scheduled for later in June. This could include input from outside caterers including Billy Winters and the Oyster Café. However, this should not detract from the Club's open day purpose to promote sailing at the club for all.
- It was also suggested the concrete drainage chamber on Sandsfoot Beach could be decorated with a mural or other artwork to promote the club.
- Ian G advised that the ferry service would commence next Monday but would have to comply with current Covid rule of 6 until 17th May when government rules would hopefully be relaxed.

15 Date of Next Meetings

- Tuesday 11th May 2021 at 19:30 via Zoom.

Circulation

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Trustees