



CCSC Sailing Committee Minutes
Extra Meeting held at 7.30pm 3rd June 2020

| | | <u>Present</u> | | <u>Present</u> |
|---------------------------------|----------------|----------------|--------------------|-----------------|
| Hon Sailing Secretary | Monica Wolff | ✓ | Cadets | Jeni Richards ✓ |
| Rear Commodore Sailing | Ian Green | ✓ | Laser Class Rep | Lucy Bishop ✓ |
| Z Class Captain | Des Quick | ✓ | Scorpion Class Rep | Rob Smith ✓ |
| Z Class Assistant | Adrian Everitt | ✓ | Cruising Rep | Neil Stroud |
| Asymmetric Captain | Mike Dencher | ✓ | Ladies Sailing | Micky O'Toole |
| Class 1 Captain (Slow Handicap) | Jock Fellows | | Social Events | Ann Varlow ✓ |
| Class 2 Captain (Fast Handicap) | Marcus Scrace | ✓ | Race Results | Ian Green ✓ |
| Club Training Officer | Tim Eastaugh | ✓ | Boats Committee | Bill Barker ✓ |
| Duties | Gareth Jones | ✓ | | |

| | Item | Action |
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| 1 | Apologies Marcus Scrace, Micky O'Toole | |
| 2 | Minutes of last meeting Agreed | |
| 3 | <p>Sailing Programme</p> <p>Ian spoke to Nick Spicer and he is on board for Monday, Wednesdays & some Sunday's. He will look at getting a mix of Carl, Russell & Andy Bird for the Sundays he can't do.</p> <p>We agreed to only confirm the first series, looking at each season as restrictions lift. For the first season, we would start the racing on Monday 6th July, Wednesday 8th July & Sunday 12th July, all running for 6 weeks. We agreed we would only run Barnes Cup if Nick Spicer was available, so he could be present for the first race. We would only do Z Class and Class 9 starts for this series and see how many turn up. Ian would contact Nick to ask.</p> <p>Ladies sailing are keen to get out on the water as they are mainly single handers. They will look after themselves so wont need Gareth to find volunteers.</p> <p>For Cadets Jeni will look into how much interest there is and how this could be run, as it will be more difficult with social distancing as they often need to get closer to help. They also wont need Gareth to find volunteers as can look after themselves.</p> <p>Sail4All, rather than do the normal training, will run a free sailing session with cover. This will mean those that want to get out on the water who don't feel confident enough to go out without safety will be able to. For this they would need 2 safety</p> | Ian |

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| | <p>boat drivers and crew, as this couldn't be done single handed, so families would need to be found. Tim & Andy will coordinate and are happy to run every Saturday afternoon. If there aren't enough volunteers Tim is happy to email before to say it's isn't going to happen. This will start on the 11th July and run every Saturday until further notice.</p> <p>Nick Spicer had suggested as there were going to be less volunteers and thus eyes on the water, we should have a pre registration system. So a beachmaster was suggested as they would be able to see who is going out and coming back and make sure the OD was aware. There was some discussion on whether this was necessary as OD's are used to doing it without and what would happen if we didn't get enough volunteers. It was finally agreed that we would try this for the first series and get feedback from the ODs on whether this was useful or not and keep under review. It would be added to the rota, but if no one was found then it would be up to the OD to decide if they had enough volunteers to run the race safely, depending on conditions and number of boats, this would be added to their guidance.</p> <p>Monica & Ian had met with Jeni to discuss trialling her Beat Racing App, to compliment this system. If sailor downloads the app, then clicks start as going out and finish once in, the OD gets a live list of boats and sail numbers on the water. As we were unsure if everyone might want to take their phone out and if ODs will be happy to use it we didn't want to rely on this system alone. It would be free for us as Jeni will use this opportunity to develop the app. It was agreed we were happy to try as racers can also explore the other features such as viewing their race after and running their own unorganised racing.</p> | |
| 4 | <p>Duties</p> <p>Gareth suggestion was that he removed all the allocation and tells everyone that duties are voluntary for the rest of the year. As there are a lot that are still shielding or worried about volunteering. After some discussion it was agreed we'd leave the Autumn and Winter series in for now and decide closer to the time. So Gareth will remove all the allocation till 1st October.</p> <p>Gareth also suggested that although it would be more work, he would run sign up using a multiple choice system, so members could select more than one duties, then Gareth can resolve any conflicts and check suitable pairings happen. Everyone agreed that if Gareth was happy to do this, this seemed like the best solution.</p> | Gareth |
| 5 | <p>Actions</p> <p>Monica tabled a list of actions, see attached, and asked for volunteers for all the positions.</p> <p>We also discussed doing an OD training by Zoom. Rob said he was happy to do this. It was agreed this should be done a week before once we know who's signing up for those duties, although everyone would be welcome.</p> | All Rob |
| 6 | <p>Update Email</p> <p>Monica suggested sending an update email after this meeting and after the next with more detail. It was agreed for the first updated email we should let everyone know the new sailing programme, but remind everyone duties are voluntary so be prepared if you want this activities to happen please volunteer. This would also be said at the</p> | Monica |

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| | members Zoom meeting on Thursday by Ian and also by Gareth in his Duties email. | |
| 7 | Any Other Business None | |
| 8 | Date and venue of next SC meeting 19.30 Tuesday 16th June via Zoom | |

| Action | Who | Due By | Completed |
|---|--------------|----------|-----------|
| Agree updated programme | SC | 03/06/20 | Done |
| Sort Sunday cover – talk to Nik | Ian | 03/06/20 | Done |
| Update email to members | Monica | 05/06/20 | |
| Duties email with link to sign up for duties | Gareth | 08/06/20 | |
| OD Guidance | Ian | 09/06/20 | |
| Revised Safety Plan for Safety Boat | Mike | 09/06/20 | |
| Produce Safe system of Work for Racing, including <ul style="list-style-type: none"> • Committee Boat • Rescue Boats • Chart Room & Entering Results • Launching & Recovery | Ian & Monica | 09/06/20 | |
| Single Page Doc – with Do's & Don't | Rob | 09/06/20 | |
| Update SIs (if needed) | Ian & Monica | 09/06/20 | |
| Check what fixed marks we have | Ian | 16/06/20 | |
| Check what safety boats we have | Ian | 16/06/20 | |
| Check what moorings available | Ian | 16/06/20 | |
| Update email to members, include <ul style="list-style-type: none"> • Do's & Don't and anything else | Monica | 18/06/20 | |
| Discuss with Mike a date for Imogen going to it's mooring | Monica | 18/06/20 | |
| Re-stock safety equipment | Ian | 29/06/20 | |
| Wash flags on Idler | Monica | 29/06/20 | |
| Update Hals with new Programme | Ian | 04/07/20 | |
| OD Training | Rob | 04/07/20 | |